

# Notice of transfer with introductory note

The Environmental Permitting (England & Wales) Regulations 2010

Londonwaste Limited

Hornsey Street Re-use & Recycling Centre Hornsey Street Islington London N7 8HU

Transfer application number EPR/HB3132RH/T001

Permit number EPR/HB3132RH

# Hornsey Street Re-use & Recycling Centre Permit number EPR/HB3132RH

## Introductory note

## This introductory note does not form a part of the notice

The following notice gives notice of the transfer of an environmental permit to a new operator (the transferee).

The status log of a permit sets out the permitting history, including any changes to the permit reference number.

Status log of the permit		
Description	Date	Comments
Permit determined EAWML 80576	20/03/2003	
EPR Reference Allocated: EPR/CP3897NF		
Application EPR/HB3132RH/T001 full transfer of permit EPR/CP3897NF (EAWML 80576)	Duly made 20/04/2012	Application to transfer the permit in full to Londonwaste Limited.
Transfer determined EPR/HB3132RH	18/05/2012	Full transfer of permit complete.

End of introductory note

## Notice of transfer

The Environmental Permitting (England and Wales) Regulations 2010

The Environment Agency in exercise of its powers under regulation 21 of the Environmental Permitting (England and Wales) Regulations 2010 transfers

permit number

EPR/CP3897NF

to

**Londonwaste Limited** 

whose registered office is

Eco Park, Advent Way Edmonton London N18 3AG

company registration number 02732548

to operate a regulated facility at

Hornsey Street Re-use & Recycling Centre Hornsey Street Islington London N7 8HU

from The Mayor and Burgess of London Borough of Islington

This notice shall take effect from 18/05/2012.

The number of the new permit granted to Londonwaste Limited is EPR/HB3132RH

Name	Date
Helen Smith	18 May 2012

Authorised on behalf of the Environment Agency





**ENVIRONMENTAL PROTECTION ACT 1990** 

## WASTE MANAGEMENT LICENCE

LICENCE REF No: WML80576

FACILITY TYPE: Civic Amenity Site

Team Leader - Environment Management

The Environment Agency, in pursuance of Part II of the Environmental Protection Act 1990, hereby grant a waste management licence authorising the **keeping and treating** of controlled waste on the land specified in schedule 1 to this licence to **The Mayor and Burgess of the London Borough of Islington, Town Hall, Upper Street, Islington, London N1**. Those persons being in occupation of the sald land, the said licence being subject to the conditions specified in schedule 3 to this licence.

In this licence the words and expressions contained in schedule 2 shall have the meaning assigned to them therein.

#### **SCHEDULE 1 - SPECIFIED LAND**

Signed

The licence relates to the land at Hornsey Street Re-Use and Recycling Centre, Hornsey Street, Islington, London N7 (hereinafter called the "site") at the location shown as "Waste Recycling Centre and LBI Depot", on drawing Figure B12/1-8.1 dated 16<sup>th</sup> May 2001 and attached to this licence.

Paul Wyatt

Date: 20th March 2003	
For Environment Agency official use	
<u> </u>	

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN THE NOTES AT THE END OF THIS LICENCE

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The Mayor and the Burgess of the London Borough of Islington, Homsey Street Re-Use and Recycling Centre WML80576

# DECISION DOCUMENT – WASTE MANAGEMENT LICENSING

#### 1. Introduction

Applicant(s):	The Mayor and the Burgess of the London Borough of Islington
Address:	Town Hall Upper Street Islington London N1
Correspondence Address:	Municipal Offices 222 Upper Street London N1
Facility Address including NGR:	Hornsey Street Reuse and Recycling Centre Hornsey Street Islington London N7 NGR: TQ53071851
Facility Type (OPRA category):	A13 Civic amenity site/recycling

The application has been made for an enclosed civic amenity site with recycling facilities. It will be operated by the local authority in part of a building that will be also occupied by a waste transfer station which will accept waste from household and commercial premises. The application is for a new facility that is required to replace an existing site that has to close due to the new Arsenal Football Club Stadium relocation.

#### 2. Receipt of submission

#### Calculation of fee paid and correct Charging Table:

A sum of £6350 was received on 18<sup>th</sup> June 2002, payable for both this site and the transfer station located in the same premises. The charge for this site will be £2,850 in accordance with table 2, part E(a)ii. This is for the keeping of waste for any purpose other than recycling at a site other than where it was produced. The waste type is "any controlled waste which is special waste other than bonded asbestos".

The charge for the transfer station has been calculated at £3250. This means that in total the applications have been overpaid by £250 which will be refunded.

#### Claims for commercial confidentiality.

Under Section 66 (1) of The Environmental Protection Act 1990 (the Act), the person furnishing information, for the purpose of an application or for the modification of a licence, can apply to the Agency to have that information excluded from the public register on the grounds that it is commercially confidential.

No daim has been made.

03/02/03

The Mayor and the Burgess of the London Borough of Islington, Hornsey Street Re-Use and Recycling Centre WML80576

#### **Assessment of Technical Competence:**

Site will be a WAMITAB site, transfer station(Biodegradable Waste)

Nominated Manager is Garry Charles Bagridge, certificate number 1443, Managing Transfer Operations: Clinical or Special (Level 4) – TSB4

Details attached as appendix 4.

#### **Financial Provision**



Financial Provision for the sum of £6,00 has been agreed and the mechanism will be in the form of the Performance Agreement (Local Authority) Bond (see appendix 5).

#### 6. Risk Assessment and OPRA score

An OPRA score sheet has been completed as far as possible and will be forwarded to the Environment Management Team with the issued licence (appendix 6). No risk assessment has been made as the site has not been built yet.

#### 7. Decision

It has been decided that this application should be granted.

i) Signed

**Designation:** Regulatory Officer (Waste)

Date (0/3/03

(ii) <u>Decision document and determination of application approved by Team Leader</u> Regulatory Support (Waste)

Signed W. MCONE:

Designation TL-RWASTE

#### **Schedule**

1

### General considerations

#### 1.1 Specified waste management operations

- 1.1.1 This licence relates to land shown edged blue on drawing numbers 20\_202 and 20\_204 in Appendix A of the working plan.
- 1.1.2 No waste management operations shall be authorised by this licence unless:
  - a specified in and undertaken in accordance with the limitations in the following table; or
  - **b** otherwise required by the conditions of this licence as being an integral part of those operations;

and unless they are carried out on the site in accordance with section WP1 of the working plan and with the documented information contained in the sections of the working plan referred to in the other conditions of this licence.

Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Operation	Limits on Specified Waste Management Operations
Storage (D15 and	All	Maximum Storage Capacity:
R13) pending		General Waste 90 cubic metres
disposal or recovery.		Recyclable Waste 200 cubic metres
Physical treatment of waste	All	Treatment consisting only of physical sorting or separation of waste into different components, physical mixing or bulking of solid wastes of the same or different types, where there are no resulting changes in the chemical composition of the wastes or its different components. There shall be no mixing or dilution of different types of wastes in liquids or sludges.

Specified Waste Management Operations and Exempt Waste Management Operations

1.1.3 Where wastes are being brought onto the site for waste management operations which are exempt from licensing under the 1994 Regulations, then the wastes which are subject to the specified waste management operations shall be kept clearly segregated and identified from those wastes which are being kept on the site for the exempt waste management operations.

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#### 1.2 **Permitted wastes**

Permitted categories and types of wastes

- 1.2.1 No wastes shall be accepted at the site other than those which are:
  - a categorised below in Table 1.2; and
  - **b** specified in the list of waste types for the site provided in section WP2

Permitted Waste Categories	European Waste Catalogue Chapter	Maximum Permitted Quantities for each waste category (subject to maximum permitted total quantity in condition 1.2.2)
Inert wastes	17 Construction and demolition wastes	No limits subject to maximum storage capacities
Glass	17 02 02	
Concrete	17 01 01	
	17 01 02	
Bricks	17 01 03	
Tiles and ceramics	17 05 04	
Soil and stones	20 Municipal Wastes	
	20 02 02	
Soil and stones	20 02 03	
Other non-		
biodegradable wastes		
General,	20 Municipal Wastes	No limits subject to maximum storage
biodegradable and	20 01 Separately	capacities.
special wastes	collected fractions	
		Throughput of used engine oil, pressurised ga
Paper and cardboard	20 01 01	cylinders and refrigerators limited to 5 tonnes
Glass	20 01 02	per category per day.
Biodegradable kitchen and canteen	20 01 08	
waste	20 01 10	•
Clothes	20 01 11	
Textiles	20 01 23	
Discarded equipment containing	200120	
chlorofluorocarbons	20 01 25	
Edible oil and fat	20 01 25	
Oil and fat other		
Discarded electrical	20 01 35	
and electronic	00.04.00	
equipment	20 01 38	
Wood	20 01 39	
Plastics	20 01 40	
Metals	20 01 99	
Other fractions not otherwise specified		
	20 02 Garden and	
	Park waste	
Biodegradable waste	20 02 01	
	20 03 Other municipal wastes	
	20 03 01	

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Permitted Waste Categories	European Waste Catalogue Chapter	Maximum Permitted Quantities for each waste category (subject to maximum permitted total quantity in condition 1.2.2)
Mixed municipal	20 03 07	
waste	20 03 99	
Bulky waste		
Municipal wastes not otherwise specified***		
	16 06 batteries and accumulators	
		Limited to 2 tonnes per day
Lead batteries	16 06 01	
Asbestos Waste	17 06 Insulation materials and asbestos-containing construction materials	
17 06 05	Construction materials containing asbestos	No limit subject to maximum throughput of 5 tonnes per day. Bonded asbestos only

#### Permitted categories and types of wastes

- 1.2.2 No wastes shall be accepted at the site other than those which are:
  - a categorised below in Table 1.2; and
  - **b** specified in the list of waste types for the site provided in section WP2 of the working plan.

#### Permitted quantities of wastes

1.2.3 Whilst complying with the maximum quantities in Table 1.2, the total quantity of waste accepted at the site per year shall not exceed 24,999 tonnes.

Exclusions of wastes with specified hazardous characteristics

- 1.2.4 Notwithstanding the specification of permitted waste types under conditions
   1.2.1 above, wastes shall not be accepted at the site which consist solely or mainly of finely divided metal or of dusts, powders or loose fibres.
- 1.3 Amendments to working plan and supporting information

Changes to the working plan requiring prior consent by the Agency

1.3.1 The Licence Holder shall give the Agency prior notice in writing of any proposed change to the sections of the working plan listed in Table 1.3, and to any appendices, drawings and figures which are referenced in those sections.

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Table 1.3	Conditions for which changes to the working pla consent of the Agency	n requiring the prior
Condition	Subject	Working Plan Section
1.1	Specified waste management operations	WP1
1.2	Permitted wastes	WP2
2.1	Engineered site containment and drainage systems.	WP3
4.1	Control of mud and debris	WP4
4.4	Waste acceptance and control systems and procedures	WP5
4.5	Waste quantity measurement systems	WP6
4.6	Storage of wastes with specified hazardous properties or forms.	WP7
6.1	Control, monitoring and reporting of aerial emissions of dusts, fibres, powders and particulates	WP8
6.2	Control of odour emissions	WP9
6.5	Control of litter	WP10
7.1	Security and availability of records	WP11

- 1.3.2 The notice shall be accompanied by a copy of the proposed changes, and by a written assessment of the effect that implementing the proposed change would have on the risk posed by the site to human health and the environment.
- 1.3.3 The Licence Holder shall provide up to 6 additional copies of the proposed change and supporting risk assessment to the Agency, when required by the Agency in writing.
- 1.3.4 The proposed change shall not be implemented unless the Agency has given its written consent to it. Following consent, the Licence Holder shall give the Agency prior written notification of the implementation date of the change, and from that date the changed section shall be deemed to replace the previous version of that documentation.

Changes to the working plan requiring prior notification to the Agency

- 1.3.5 Except where it is specified under condition 1.3.1 above that the amendment of specified sections of the working plan requires the prior consent of the Agency, the Licence Holder shall give the Agency not less than 7 days prior written notice of any change to the working plan and to any appendices, drawings and figures which are referenced from those sections.
- 1.3.6 The notice shall be accompanied by a copy of the specified changes.

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- 1.3.7 The Licence Holder shall provide up to 6 additional copies of the proposed change to the Agency, when required by the Agency in writing.
- 1.3.8 Such changes to the working plan shall be deemed to be incorporated in the working plan and implemented on the date specified to the Agency in the amendment notification.

#### 1.4 Hours of Operation

1.4.1 The specified waste management operations authorised by this licence shall only be carried out within the times specified below:

Mondays to Saturdays 0

06.00 hours to 00.00 hours

Sundays

08.30 hours to 00.00 hours

**Public Holidays** 

08.30 hours to 00.00 hours

## 1.5 **Staffing and understanding of requirements of licence** conditions

#### Minimum staffing and supervision

- 1.5.1 Whenever the site is open to receive or despatch waste, or is carrying out any of the specified waste management treatment or disposal operations, it shall be supervised by at least one member of staff who is suitably trained and fully conversant with the requirements of the licence and the working plan regarding:
  - a waste acceptance and control procedures;
  - **b** operational controls and environmental monitoring;
  - c maintenance;
  - d record-keeping;
  - e emergency action plans;
  - f notifications to the Agency.

#### Availability of licence and working plan

1.5.2 A copy of this licence and the working plan shall be kept available on site for reference when required by all site staff carrying out work under the requirements of the licence.

#### Understanding of licence and working plan

1.5.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions and working plan which are relevant to their specific duties.

#### 1.6 Changes in technically competent persons

1.6.1 Any changes in the technically competent management of the site and the name of any incoming person, and, where the technically competent management of the site is subject to the WAMITAB scheme of technical competence, evidence that such person has the required technical competence, shall be submitted to the Agency in writing within 5 working days of the change in management. Technically competent management and technical competence shall be as defined under section 74 of the Environmental Protection Act 1990 and regulations 4 and 5 of the 1994 Regulations, or any subsequent amendments to the Act or Regulations.

#### 1.7 Relevant convictions

#### Notification of relevant convictions

In the event of the Licence Holder and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include, in respect of each relevant person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.

Notifications of appeals against convictions

1.7.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction or sentence, the Licence Holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided.

#### 1.8 Maintenance of financial provision

1.8.1 The financial provision for meeting the obligations under this Licence set out in the Agreement made between the Licence Holder and the Agency dated 20 March 2003 shall be maintained by the Licence Holder throughout the subsistence of this Licence and the Licence Holder shall produce evidence of such provision whenever required by the Agency.

#### 1.9 Notification of operator's or holder's details

- The following information shall be notified in writing within 5 working days to the Agency:
  - a any change in the Licence Holder's name or address;
  - b any steps taken with a view to the dissolution of the Licence Holder,

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c the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder)

## 1.10 Notification of commencement, cessation and recommencement of waste handling operations

Specified waste management operations

1.10.1 No specified waste management operation shall be carried out until at least 7 days prior notice in writing has been given to the Agency of the intention to commence carrying out the specified waste management operation.

Cessation and recommencement of receiving wastes

1.10.2 In the event that the site ceases receiving wastes for longer than 21 days then within 7 days following the elapse of that time, the Licence Holder shall inform the Agency in writing of the date of cessation and of the planned date of recommencement. In the event that Licence Holder intends that the site shall recommence receiving wastes sooner than the notified date then they shall give the Agency not less than 7 days prior notice in writing.

#### 1.11 Notifications and submissions to Agency

- 1.11.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:
  - a shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder;
  - **b** shall quote the licence reference number and the name of the Licence Holder.

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# Site engineering for pollution prevention and control

#### 2.1 Engineered site containment and drainage systems

Provision and maintenance of site containment and drainage systems

- 2.1.1 Waste shall only be deposited, stored, treated or otherwise handled in any area of the site, where the engineered site containment and drainage system for that area is provided in accordance with condition 2.1.2 and Table 1.2 of condition 1.2, and with section WP3 of the working plan.
- 2.1.2 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose, and, where provided, to meet the standards specified in Table 2.1 below.

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Ta	ble 2.1 Site contair	nment and drainage standards
Ty	pe of Site Surface d Drainage	Minimum Specified Standards of Design, Construction and Maintenance
a)	Impermeable pavement, bunding and sills	Areas of impermeable pavement, bunding and sills shall be constructed and maintained so as to prevent fluids running off the pavement and the transmission of fluids through the pavement or joints.
b)	Sealed drainage systems	<ul> <li>i) Drainage to areas of impermeable pavement shall be provided by either:</li> </ul>
		<ul> <li>a sealed sump, which shall be inspected no less frequently than daily and after rain, emptied when the collected liquids reach 80% of the its capacity as measured using a dipstick or equivalent gauge, and constructed and maintained so as to collect and contain all liquids which run off the pavement; or</li> </ul>
		<ul> <li>an oil interceptor, which shall have a minimum of six minutes retention time per chamber at its maximum flow rate, shall discharge to either a foul sewer or surface water or a soakaway, shall be inspected no less frequently than daily and after rain, and shall be maintained so as to intercept all liquids which run off the pavement.</li> </ul>
		ii) Inspections and emptying of sealed sumps shall be recorded in the site diary.
		<ul> <li>Uncontaminated drainage from clean yard areas shall be kept separate and discharged to either surface water or sewer or watercourse or soakaway.</li> </ul>
c)	Covered buildings or roofed areas	All buildings shall be designed, constructed and maintained to prevent ingress of rain and surface water.
		<ul> <li>Roof water shall be kept separate from contaminated water and other liquids and shall be discharged to either surface water or a sewer or a water course or a soakaway.</li> </ul>
d)	Fixed bays and other fixed containers	All fixed bays and other fixed containers used for the storage and treatment of wastes must be constructed and maintained to a standard which is fit for purpose.
e)	Storage areas for skips, drums and other mobile tanks and containers	All skips, drums and other mobile tanks and containers having individual capacities of greater than 10 litres which are used for the storage and treatment of wastes shall be constructed and maintained so that they do not leak any fiquids contained in them.
n	Inspection and maintenance of engineered containment	All areas of hardstanding, impermeable pavement, sealed drainage systems, covered buildings, roofed areas, fixed bays and other containers, and storage areas for skips, drums and other mobile tanks and containers:

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#### Table 2.1 Site containment and drainage standards

## Type of Site Surface and Drainage

Minimum Specified Standards of Design, Construction and Maintenance

- shall be inspected no less frequently than monthly, to ensure the continuing integrity and fitness for purpose of their construction, and the inspection and any necessary maintenance shall be recorded in the site diary; and
- ii) in the event of any damage occurring which breaches the integrity of the engineered containment so that it is longer meets the specified standards, the Licence Holder shall cease importing waste into or treating waste in the affected area, shall notify the Agency immediately, and shall not recommence importing waste into or treating waste in the affected area until it has been repaired to a standard at least as good as the original specification.

Construction quality assurance of new site containment and drainage systems

- 2.1.3 The engineered site containment and drainage system shall be constructed and maintained in accordance with the formal Construction Quality Assurance System as specified in section 3.4 of the working plan.
- 2.1.4 Details of the Construction Quality Assurance System including any Validation Reports shall be submitted to the Agency on request.

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### 3 Site infrastructure

#### 3.1 Provision of site identification board

- 3.1.1 No wastes shall be received at the site until an identification board has been provided at or near the site entrance.
- 3.1.2 The identification board shall be inspected at least once per week. In the event of damage or defect, the board shall be repaired or replaced within 1 working week.
- 3.1.3 The board shall be easily readable from outside the site entrance in daylight hours, and shall display the following information:
  - a Site name and address;
  - **b** Licence Holder name (company name, not individual name unless justified as necessary);
  - Operator name (company name, not individual name unless justified as necessary);
  - d Licence number;
  - e Emergency contact name and telephone number;
  - f Statement that the site is licensed by the Environment Agency;
  - g Agency national numbers, for General Enquiries (0845 933 3111) and Emergencies (0800 807060), or as subsequently notified in writing by the Agency;
  - **h** Days and hours site is open to receive waste, which information shall be in accordance with the relevant planning permission.

#### 3.2 Site security

3.2.1 Site security systems shall be provided at all times during the subsistence of this licence in accordance with section 13 of the working plan These shall be installed, operated and maintained, and shall be fully documented and recorded, in accordance with the requirements specified in Table 3.2:

Table 3.2 Site security sy	stem standards
Site security system	Specified standards
Timetable of provision	Site security shall be provided prior to commencement of the specified operations.
Operational standards	The site shall be kept closed and secure at all times when unattended.
Maintenance standards	The site security shall be fully inspected at the commencement of each working day. Any defects or damage shall be made secure by temporary repair by the end of the working day, and shall be repaired within 7 working days of the damage being detected. All inspections, defects, damage and repairs shall be recorded in the site diary.

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## 4 Site operations

#### 4.1 Control of mud and debris

Prevention of mud and debris on road

- Whenever the site is receiving or despatching wastes, measures shall be provided, operated and maintained in accordance with section WP4 of the working plan, with the objective of preventing the deposit or tracking of mud or debris arising from the site onto public areas outside the site, which shall include public highways and areas of public access.
- 4.1.2 All vehicles leaving areas of the site which are operational or upon which engineering works are being carried out shall, before leaving the site, be cleaned as necessary using the equipment specified in section WP4 of the working plan, and shall be checked to ensure that they are clear of loose waste and that their loads are secure.

Remediation of mud and debris on road

- 4.1.3 In the event that mud or debris arising from the site is deposited onto public areas outside the site, the following remedial measures shall be implemented immediately, in accordance with section WP4 of the working plan:
  - a) the affected public areas outside the site shall be cleaned
  - traffic shall be isolated from sources of mud and debris within the site to prevent further tracking of mud and debris, and measures shall be taken to clear any such sources as soon as practicable.

#### 4.2 Potentially polluting leaks and spillages of waste

Potentially polluting leaks and spillages from vehicles, plant and equipment

4.2.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes.

Potentially polluting leaks and spillages from skips, drums and other mobile containers

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- 4.2.2 Each skip or other mobile container used to hold wastes which consist of or contain potentially polluting liquids, sludges or powders, shall be, while on the site:
  - a loaded and unloaded;
  - **b** filled and emptied:

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- c clearly and unambiguously labelled regarding its contents, unless the contents are clearly identifiable by visual inspection;
- **d** inspected and maintained according to documented and recorded maintenance schedules and procedures;
- in the event of damage or deterioration to a container that is, or is likely to cause, a leak, that container shall be repaired or replaced immediately;

in accordance with the standards specified in Table 4.2 below.

Control and remediation of leaks and spillages

4.2.3 In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, and shall meet the standards specified in Table 4.2 below.

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			vention and control of leaks and spillages
Act	tion	<u> </u>	ecified standards
a)	Loading and unloading	i)	Loading and unloading of containers shall be supervised at all times by a member of staff.
	containers	ii)	Lids/ caps/ bungs or other closures shall be in place during loading/ unloading.
		iii)	Loading/ unloading shall be carried out in an area provided with engineered containment of the type required for that waste under condition 4.6, and of the standard of containment specified under condition 2.1.
b)	Filling and emptying	i)	Filling and emptying of containers shall be supervised at all times by a member of staff.
	containers	ii)	Lids/ caps/ bungs or other closures shall be in place at the end of filling
		iii)	Containers shall not be filled beyond their operational capacity.
		iv)	Filling and emptying shall be carried out in a bunded area maintained in accordance with condition 2.1.2.
		v)	Measurement of level/ voidspace shall be by physical dipping prior to loading.
c)	Inspection,	i)	Containers shall be inspected daily for leaks.
	maintenance and repair of containers	ii)	Containers found to be leaking either shall be immediately transferred to a larger over-container or shall have their contents immediately transferred to an alternative container.
d)	Control and remediation of	i)	Minor spillages shall be cleaned up immediately, using sand or proprietary absorbent to clean up liquids.
	leaks and spillages	ii)	Major spillages, which are causing or are likely to cause polluting emissions to the environment:
		•	<ul> <li>immediate action shall taken to contain the spillage and prevent liquid from entering surface water drains, water courses and unsurfaced ground;</li> </ul>
		•	<ul> <li>the spillage shall be cleared immediately and placed in alternative sealed containers;</li> </ul>
		•	<ul> <li>the Agency shall be informed immediately.</li> </ul>

#### 4.3 Fires on the site

Prohibition of fires on site

4.3.1 No wastes shall be burned on the site.

Actions to be taken in the event of a fire

- 4.3.2 In the event of a fire on the site, notwithstanding the implementation of actions to suppress and extinguish the fire, the following actions shall be implemented immediately and recorded in the site diary:
  - a the Agency shall be informed immediately of the fire; and
  - **b** so far as practicable, contaminated site drainage shall be prevented from entering any surface water drain or water course or unsurfaced ground.

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#### 4.4 Waste acceptance and control procedures

Waste acceptance procedures

4.4.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with section WP5 of the working plan and with the standards specified in Table 4.4 below.

Waste control procedures

4.4.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with section WP5 of the working plan and with the standards specified in Table 4.4 below.

Waste despatch procedures

4.4.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with section WP5 of the working plan and with the standards specified in Table 4.4 below.

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	ige of Waste indling	Sp	ecified standards
a)	Quarantine storage and rejection of wastes	i)	Any items of non-permitted waste which are detected after acceptance at the site of the wastes in which they were included shall be placed immediately in a designated quarantine storage area, bay or container, and, where these are or appear to be special wastes, the Agency shall be informed immediately;
		ii)	In the quarantine area, wastes shall be kept segregated from other wastes which are or are likely to be incompatible;
		iä)	Quarantined wastes shall be removed from site within 7 days;
		iv)	A record shall be kept in the site diary of all rejected wastes.
b)	Identification of wastes	i)	Areas and bays shall be clearly defined and labelled to identify the wastes stored within them.
c)	Inspection of wastes for despatch	i)	All wastes despatched from the site shall be inspected prior to despatch to confirm their description and composition.
d)	Incompatible wastes	i)	Incompatible wastes which are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas

#### 4.5 Waste quantity measurement systems

#### Means of measurement

4.5.1 All wastes despatched from the site shall be measured in accordance with section WP6 of the working plan. The weight of all wastes despatched from the site shall be determined by means of a weighbridge located within the adjoining Waste and Recycling Centre; the weighbridge shall record quantities of wastes in tonnes to an accuracy of 0.02 tonnes.

#### 4.6 Storage and Handling of Wastes

4.7 Notwithstanding the specification of permitted waste types under condition 1.2, wastes shall not be accepted at the site unless stored and handled in accordance with section WP5, WP7 and WP8 of the working plan.

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#### 4.7 Conditions Relating to the storage and handling of asbestos

4.7.1 Bonded asbestos waste shall be handled at the facility in such a way as to prevent asbestos fibres or dust being emitted into the atmosphere. Nothing shall be done, or permitted to be done at the facility, which would lead to, cause, or result in, the release of dust containing asbestos fibres resulting in an atmospheric level in excess of 0.01 fibres per millilitre when measured over a four hour period at a flow rate of not less than one litre per minute. A system and programme of monitoring, shall be provided and approved by the Agency within three months of the issue of the licence and used to test for compliance with this condition.

[NOTE: In this context fibres means particles of length greater than 5 micrometres, of diameter less than 3 micrometres and having a length to breadth ratio of at least 3:1 when observed by transmitted light under phase contrast conditions at a magnification of X500].

- 4.7.2 Large pieces of bonded asbestos products over 500 millimetres in size which are not likely to give rise to dust or the release of fibres during handling need not be wrapped.
- 4.7.3 Bonded asbestos waste in the form of fine dust and or loose swarf shall not be received at the facility unless it is contained within a sealed plastic bag (500 gauge or thicker). These bags shall be no more than half full and have had any excess air expelled. The whole shall be contained within a second plastic bag of at least 500 gauge. Alternatively, such wastes may be received if packaged in other sealed receptacles approved by the Agency.
- 4.7.4 Off-cuts and broken pieces of asbestos products with a size less than 500 millimetres square shall be securely double bagged as in condition 4.7.3 above. Material which is too large for secure packing in plastic bags shall be securely double wrapped in plastic sheeting (500 gauge or thicker).
- 4.7.5 All bagged and packaged waste shall be sealed before being transported to the facility.
- 4.7.6 Used bags and other items contaminated by asbestos shall not be received unless packaged as asbestos waste as in condition 4.7.3 above.
- 4.7.7 The waste as referred to in conditions 4.7.3 4.7.6 above shall be handled in such a way to prevent the contents being spilled during transfer or at any other time.
- 4.7.8 The holder shall ensure that all persons delivering bonded or compressed asbestos products to the facility report to the person in charge, who shall check that the packaging requirements, where applicable, are in compliance.
- 4.7.9 Before any vehicle removing asbestos waste or asbestos-bearing waste departs, the person in charge of the facility and the driver of the vehicle, shall inspect the vehicle. They shall ensure that the vehicle and/or container is adequately sealed and that there are no visible traces of asbestos or materials containing asbestos on the exterior of either the vehicle or the waste container. Any material identified or suspected must be removed and securely bagged as specified in condition 4.7.3 above.

- 4.7.10 Suitable cleaning equipment and washdown facilities for dealing with spillages etc. shall be maintained on site and any such event shall be dealt with in accordance with the working plan.
- 4.7.11 Written instructions shall be issued to the person responsible at the facility detailing the action to be taken in the event of an accidental spillage during unloading, storage or removal of the waste. Any spillage shall be reported to the licence holder. All spillages must be cleaned up, re-bagged if necessary and any surfaces contaminated shall be decontaminated. Any material arising from spillage clearance shall be disposed of by the holder in accordance with this licence and other relevant legislation.
- 4.7.12 Bonded asbestos shall only be stored in a dedicated, labelled sealed 12 cubic yard skip located in the area shown on the working plan.
- 4.7.13 The dedicated skip shall remain locked shut at all times except for when being loading.

#### 4.8 Condition relating to the storage of gas cylinders

4.8.1 Gas bottles shall only be stored in a lockable cage located on an impermeable surface.

#### 4.9 Conditions relating to the storage of batteries

- 4.9.1 The batteries shall only be stored in acid resistant containers which shall be adequately ventilated to prevent the build of gases.
- 4.9.2 The batteries shall only be handled and stored in such a manner as to prevent the content spilling out.
- 4.9.3 An adequate supply of absorbent material shall be stored adjacent to the storage container and used in the event of spillage of battery acid. The used absorbent material shall be disposed of in accordance with appropriate regulations.

#### 4.10 Conditions relating to the storage of waste oils

- 4.10.1 Waste oil shall be stored in a container, which is of sufficient strength and structural integrity to ensure that it is unlikely to burst or leak in its ordinary use.
- 4.10.2 The container must be situated within a secondary containment system which must have a capacity of not less than 110% of the container's storage capacity or, if there is more than one container within the system, of not less than 110% of the largest container's storage capacity or 25% of their aggregate storage capacity, whichever is the greater.

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#### 4.11 Removal of residual wastes from site

In the event that the specified waste management operations on the site cease and the Agency has reasonable grounds to believe that they will not be resumed within 2 months, then, notwithstanding the operational limits on storage times of wastes specified in the other conditions of this licence, the licence holder shall ensure that all wastes remaining on the site shall be removed by the date specified by the Agency in writing. This shall include, where required by the Agency, cleaning of plant, equipment and engineered containment used in the specified waste management operations, and emptying of any sealed sumps or interceptors.

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Note: No conditions necessary under this section.

## 6 Amenity management and reporting

# 6.1 Monitoring and control of aerial emissions of dusts, fibres and particulates

- 6.1.1 Throughout the operational life of the site, measures to monitor, control and minimise the aerial emission of dusts, fibres and particulates from the site, shall be carried out in accordance with section WP8 of the working plan. Such measures shall prevent releases in such quantities or concentrations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.
- 6.1.2 On detection or complaint of visible aerial emissions that are or are likely to be transported beyond the site boundary, immediate action shall be taken to stop the waste handling operations and to suppress the aerial emission from the waste.
- 6.1.3 The incident and the remedial action shall be recorded in the site diary.
- All emissions to air from the specified waste management operations on the site shall be free from visible concentrations of dusts, fibres or particulates as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

#### 6.2 Monitoring and control of odorous emissions

- 6.2.1 Throughout the operational life of the site, measures to monitor, control and minimise the emission of odours from the site, shall be carried out in accordance in accordance with section WP9 of the working plan. Such measures shall prevent releases in such quantities or concentrations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.
- 6.2.2 On detection or notification of aerial emissions of odour that are or are likely to be transported beyond the site boundary, at such levels that they are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality, immediate action to be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste.
- 6.2.3 The incident and the remedial action shall be recorded in the site diary.
- All emissions to air from the specified waste management operations on the site shall be free from odours at levels as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

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#### 6.3 Monitoring and control of pest infestations and scavengers

6.3.1 Throughout the operational life of the site, measures to control and minimise pests and scavengers on the site shall be carried out, in accordance with section 6.3 of the working plan and the standards specified in Table 6.3. Such measures shall prevent pest infestations and the presence of scavengers that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

Ta	ble6.3 Standards fo	r mo	nitoring and control of pest infestations					
	Specified standards							
a)	Pest infestations action plan	i)	On detection or notification of pest infestations, immediate action shall be taken to secure the attendance of a professional pest control contractor, to eliminate the pest infestation.					
		ii)	The incident and the remedial action shall be recorded in the site diary.					
a)	Scavengers action plan	i)	On detection or notification of scavenging animals or flocks of scavenging birds, immediate action shall be taken to:					
		•	Remove or deter them from the site					
		•	Isolate and secure the wastes attracting the scavengers against further scavenging.					
		ii)	The incident and the remedial action shall be recorded in the site diary.					

#### 6.4 Control of litter

- 6.4.1 Measures shall be implemented and maintained throughout the operational life of the site, in accordance with section WP10 of the working plan, to prevent the escape of litter from the confines of the licensed area.
- 6.4.2 In the event that litter does escape from the site, it shall be retrieved as soon as practicable and no later than 1 hour after the end of the working day.

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### 7 Site records

#### 7.1 Security and availability of records

#### Security of records

7.1.1 All records which are required to be made under the conditions of this licence and the working plan shall be maintained and kept secure from loss, damage or deterioration, and shall be kept at the location(s) specified in section WP11 of the working plan.

#### Availability of records

7.1.2 All records which are required to be made under the other conditions of this licence and the working plan shall be made available for inspection at the place where they are kept immediately when required by an authorised officer of the Agency.

#### 7.2 Records of waste movements

Recording of wastes accepted and removed

7.2.1 A record shall be kept of each load of waste removed from site. This record shall include the following details:

Nature (solid, liquid or sludge), waste type as specified under condition 1.2 and section WP2 of the working plan, quantity of waste removed (tonnes), date removed.

Summary records of wastes accepted and removed

7.2.2 A summary record of the waste types removed from the site shall be made for each quarter and shall be submitted to the Agency within 1 month following the end of the quarter. The summary record shall be in the format specified in Appendix A, and shall include the specified information.

#### 7.3 Site diary

- 7.3.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events, in accordance with the other conditions of this licence:
  - a construction work
  - **b** maintenance
  - c breakdowns
  - d emergencies
  - e problems with waste received and action taken

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- f site inspections and consequent actions carried out by the operator
- g technically competent management attendance on site: the date and the time onto site and the time left site
- h despatch of records to the Agency
- I severe weather conditions
- j complaints about site operations and actions taken
- k environmental problems and remedial actions
- 7.3.2 Each record shall be completed within 24 hours of the relevant event.

#### 7.4 Periodic reporting of environmental performance

- 7.4.1 The Licence Holder shall provide the Agency on an annual basis by 1<sup>st</sup> April each year, or such other time as is agreed in writing with the Agency, a report on the environmental performance of the site, which shall include the following information:
  - an analysis and review of all complaints received during the year, and of actions taken;
  - b an analysis and review of all events causing the implementation of actions to control and minimise emissions or releases from the site, in accordance with these conditions;
  - c a review of the risk assessment and risk management systems for the site, taking account of the findings under (a) and (b).

## 8 Interpretation

In these conditions and their interpretation, unless the context otherwise requires, the following terms have the specified meanings:

#### "accepted"

for waste being delivered to the site, shall mean accepted as waste input to the site for storage and/or processing and/or disposal under the specified waste management operations;

#### "authorised officer of the Agency"

means any person(s) authorised in writing by the Agency pursuant to section 108(1) of the 1995 Act to exercise any of the powers specified in subsection (4) of that section;

#### "consequences"

for risk assessments carried out within these conditions, means the adverse effects of harm as a result of realising a hazard which cause the quality of human health (other than health and safety of site staff or visitors to the site covered under the Health and Safety at Work Act 1974) or the environment to be impaired in the short or longer term;

#### "engineer"

for engineering works specified in these conditions, means a person who works in the relevant branch of engineering, as a qualified professional;

#### "engineered"

for works specified in these conditions, means carried out and completed using the relevant engineering process specified in these conditions;

#### "engineered site containment and drainage system"

means all elements relating to engineered containment of activities on the site, other than final disposal to land, and incorporating site surfacing, bunding and drainage systems, buildings and fixed tanks;

#### "engineering"

for engineering works specified in these conditions, means the relevant process of design, construction or installation, quality assurance or validation or commissioning specified in these conditions;

#### "environmental targets or receptors"

for risk assessments carried out within these conditions, shall mean identified human and environmental populations or components, as specified in these conditions or otherwise agreed by the Agency within these conditions;

#### "groundwater"

means any water contained in underground strata;

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#### "hazard"

means a property or situation that in particular circumstances could lead to harm;

#### "immediately"

for carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions);

#### "inert waste "

means waste which when disposed of in or on land does not undergo any significant physical, chemical or biological transformation;

#### "maintenance"

for engineering maintenance specified in these conditions, means the process of inspection, testing, repair of the relevant engineering works specified in these conditions;

#### "preparatory works"

means engineering works required prior to the carrying out of the activities authorised by this licence;

#### "probability"

means the quantified expression of chance, denoted either as:

- the ratio or percentage of the occurrence of a particular event as one among a number of possible events;
- or as the frequency of occurrence of a particular event in a given period of time;

#### "received"

for waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures specified in the working plan, including storage of those wastes during those procedures prior to acceptance of the waste;

#### "release pathways"

for risk assessments carried out within these conditions, shall mean the routes by which defined hazards may potentially realise their consequences, defined in terms of releases or emissions from the site that go beyond the site containment or boundary via one or more of the following routes, either directly or indirectly: Land; Groundwater; Surface water; Atmosphere;

#### "relevant offences"

are offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them;

#### "risk"

means a combination of the **probability** and **consequences** of occurrence of a defined **hazard**:

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#### "risk assessment"

means the systematic identification, analysis, estimation and evaluation within a defined scope of the defined risks of a particular activity, operation, process or design, carried out and reported by suitably qualified or competent persons, using recognised quantified or semi-quantified methods and techniques.

Unless otherwise agreed by the Agency within these conditions, a risk assessment shall include and record the following:

- definition of the hazards associated with an activity, operation, process or design;
- assessment of the probability of those hazards occurring:
- determination of the potential consequences of those hazards for defined environmental targets or receptors, taking into account defined release pathways and defined protective measures;
- evaluation of the potential magnitude of those consequences and the probability of their occurrence;

#### "scope of risk assessment"

means the boundaries of the **risk assessment** and the **risks** to be assessed within those boundaries, as defined in the conditions or otherwise agreed by the Agency within the conditions;

#### "sealed container"

means a container which does not permit either the ingress or egress of liquids, or the escape of dusts or wastes contained within it;

#### "special waste"

has the meaning as defined by regulation 2 of the Special Waste Regulations 1996 or any statutory provisions or regulations amending or replacing them;

#### "specified waste management operations"

means the waste management operations authorised by condition 1.1 of this licence:

#### "surface water"

means any lake, pond, river or watercourse whether natural or artificial;

#### "the 1994 Regulations"

means the Waste Management Licensing Regulations 1994 and any statutory provisions or regulations amending or replacing them.

#### "the Agency"

means the Environment Agency;

#### "the Licence Holder"

means the Licence Holder specified in this licence or other person to whom the licence has been transferred in accordance with section 40 of the Environmental Protection Act 1990:

#### "the operator"

means a person who is in occupation of the site and has responsibility for carrying out day to day activities at the site;

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#### "the site"

means the land, structures, plant and equipment to which this licence relates;

"time periods, e.g. annually, quarterly, monthly, per year, etc. "

Where periods are referred to in conditions, they shall be calculated in the following way:

- annually or per year: 1 April to 31 March;
- quarterly: 1 April to 30 June, 1 July to 30 September, 1 October to 31 December, 1 January to 31 March;
- · monthly: calendar month;
- · weekly: Monday to Sunday.

Where the issue of the licence does not coincide with the start of any of these periods, then any relevant limits for the first period shall apply pro rata;

#### "UK Waste Classification Scheme" or "UKCWS"

the UK Waste Classification Scheme (Draft 16) or its subsequent replacement;

#### "waste"

means controlled waste as defined in section 75(4) of the 1990 Act and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them;

#### "working plan"

means the working plan identified in writing by the Agency at the time of issue of this licence and any subsequent amendments to it made in accordance with the conditions of this licence.

## Appendices to conditions

6

Appendix A: Format for summary records of wastes accepted and removed (Condition 7.2.2)

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The Mayor and the Burgess of the London Borough of Islington Licence Number: WML80576

20 March 2003

Date of Issue:

For Environment Agency use only

Home Walshill waste feature

te received	Date processed

Local site licence number

WML	No	
805	76	

Appendix A
Original reference



### Waste Return

Environmental Protection Act 1990

Warra Darram	I lais			
Waste Returns Environment				
Apollo Court	rgency			
2 Bishop Squa	re			
St Albans Roa				
Hatfield				
Herts, AL10 9	EX			
	I the return cov			
Ouarter				_
From	į	to		
Year				

2	Operat	or and	site	details
10.0	CONTRACTOR CONTRACTOR			

2.1 Site Operator	
LONDON BOROUGH OF	ISLINGTON
Site name	
	USE AND RECYCLING CENTRE
WML Number: 80577	
Site address	
HORNSEY STREET	
ISLINGTON	
LONDON	
<b>\</b> ?	
Phone	
-mail	F

2.2 Type of facility see your waste management licence

CIVIC AMENITY AND RECYCLING CENTRE

2.3 Was a weighbridge used?

No

Yes

Please tell us the proportion weighed Percentage

2.4 Are you operating a landfill site?

No X go to section '3' Waste received on site on page 2

Yes go to section 'Landfill sites only', question 2.5

Landfill Sites only (as at 31 March in the current year)

2.5 Give the remaining void space covered by the licence

cubic metres

- Use this form to tell us the type and quantity of controlled waste you have processed at each licensed facility within your site
- Please read through the whole form and guidance notes before you start filling anything in.
- Please send the completed form back to us at the address on the left by the return date specified on page 2 of the notes.

红土	ifilisites only continued
2.6 Was	the site fully surveyed before 31 March in the current year
No 🗌	Now go to question 2.7
Yes	Please tell us how the void space was calculated
	Now go to question 2.8
2.7 How h	nave you estimated the remaining void space?
For exa	mple visually or other method
2.8 Rema	ining life of site
	Years
Now go to	sections 3 and 4 on page 2
5 Decl	aration
Please ma before sig	ake sure you have filled in all the sections that apply to you ning this declaration.
l certify the	at the information in this return is correct to the best of my e and belief.
endose	continuation sheets
Signature	
Name	
- · · · ·	

#### 6 Disclosure and data protection

Phone

Date

The information you provide will be used by the Environment Agency to enable it to fulfil its regulatory and waste management planning responsibilities.

For full information on how the data in this form will be used please see the waste return guidance notes that come with the form.

#### 3 Waste material received on site

Please read the guidance notes 'How to fill in the form', and use the continuation sheet WMS3 provided, or a copy of it, if you need to.

In the last column D = final disposal U = used on site S = special waste (a consignment note is needed for special waste). <math>F = from another facility, for example a transfer station M = municipal biodegradable waste O = other biodegradable waste

	Waste		State solid, powder,		A	dditlon	al info	matic	ก	
Description of waste	classification code	Origin*	sludge, liquid ,gas	Weight in tonnes	D	U	S	F	М	0
								ļ		
									$\neg \dashv$	
									$\dashv$	
	****	<del></del>								
Total weight of material received	on site:		1					l	l	
				l						nnes

#### 4 Waste material removed from site

Please read the guidance notes 'How to fill in the form', and use the continuation sheet WMS3 provided, or a copy of it, if you need to. In the last column, facility types could include 'incinerator, transfer station, landfill, treatment, reprocessing, recycling'.

Description of waste	Waste classification code	Destination*	State solid, powder, sludge, liquid ,ges	Weight in tonnes	Special Waste	Destination facility type
						***************************************
				<del> </del> -		
			<del>                                     </del>			
					<del>`</del>	
				<del> </del>	<del>- </del>	
		<del> </del>		ļ		
Total weight of material rer	noved from site:					Tone

<sup>&</sup>quot;You may not need to give us this information. The requirements are set out in your waste management licence.

Now go to section 5 'Declaration' on page 1

#### **EXPLANATORY NOTES - RIGHTS OF APPEAL**

Section 43(1) of the Environmental Protection Act 1990 provides that -

Where, except in pursuance of a direction given by the Secretary of State.

- (a) an application for a licence or a modification of the conditions of a licence is rejected
- (b) a licence is granted subject to conditions,

the applicant may appeal from the decision to the Secretary of State.

Therefore if you feel aggrieved by the decision or any of the conditions to the licence as granted you may obtain the appropriate form on which to give written notice of an appeal from:-

Environmental Appeals Administration
The Planning Inspectorate
Room 4/19
Eagle Wing
Temple Quay House
2 The Square
Temple Quay
Bristol

Bristol

BS1 6PN Tel: 0117 372 8812

Fax: 0117 372 6093

This notice of appeal should be accompanied by the following information: a copy of the licence; a copy of any correspondence relevant to the appeal; a copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development; and a statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations. You are also required to serve a copy of your notice of appeal, together with copies of any of the above documents that have accompanied your notice of appeal, on the Environment Agency, Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts. AL10 9EX. You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.

